



SOUTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD REGULAR MEETING MINUTES

Tuesday, September 22, 2020

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Chairman Price called the meeting to order on Tuesday, September 22, 2020, at 9:10 a.m. The meeting was held telephonically due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman Diane Price, Board Clerk Karen Gueltzow, Board Members Bill Becker, John Crawford, and Leonard Leach

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Division Chief/Fire Marshal Eric Kriwer, Finance Manager Diane Goke, and Authority Clerk Dusty Christopherson

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller

Guests Present: North County Fire & Medical District Board Members Richard Bookie, Dawn Miller, Smitty Smith, Tony Sambol and David Wilson

Media Present: None

Public Comment: None

2. CALL TO THE PUBLIC

There was no response to the Call to the Public.

3. FINANCIAL SUMMARIES AND AUDIT REPORTS

A. South County Fire & Medical District Financial Reports for June, July, and August 2020

Diane Goke, Finance Manager presented the South County Fire & Medical District Financial Reports for June, July, and August 2020 and answered any questions from Board Members.

4. CONSENT AGENDA

- A. Approve Monthly Financial Reports for June, July, and August 2020.
- B. Approve Transfer of Revenues from South County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.
- C. Approve Governing Board Meeting Minutes – June 23, 2020.
- D. Adopt Resolution No. SC20-0922-1 authorizing annexation request of Parcel No. 401-42-228, located at 35001 W. Ardmore Rd., Maricopa County, Arizona (Property Owner: Crystall Charnoske)
- E. Adopt Resolution No. SC20-0922-2 authorizing annexation request of Parcel No. 506-40-163T, located at 35912 W. Weldon Ave., Maricopa County, Arizona (Property Owner: Anita & Lowell Fogelsong)

Board Member Crawford moved that the South County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Becker seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Becker, Crawford, Gueltzow, Leach, Price
NAYS: None
ABSENT: None

5. CURRENT EVENTS SUMMARIES AND REPORTS

- A. Operations Division (Including Operations/Deployment, Support Services, and Emergency Medical Services/Training) – Current Event Summary for August 2020

Chris DeChant, Assistant Chief – Operations Division presented the Operations Division Event Summary for August 2020 and answered any questions from Board Members. Assistant Chief DeChant noted that when compared to last year's total, the total responses for all of AFMA's jurisdictions are up by 3%, despite the month to month changes that we may be seeing due to the COVID-19 pandemic.

Assistant Chief DeChant provided an update on the current wildland deployments to the August Complex Fire and the Creek Fire in California, noting that these deployments are significant in that this is the first time in recent memory that the State of California have requested outside medical resources to assist their efforts.

In response to inquiries, Assistant Chief DeChant noted that many agencies across the State are sending resources into California to help fight the wildfires and that the crews deployed are provided information on COVID-19 precautions and testing measures on a site specific basis.

Assistant Chief DeChant provided an update on the Training Section and noted that training hours this year are down from last year due to the COVID-19 pandemic and the social distancing and safety precautions it requires. Refresher training courses are being held for Emergency Medical Technician and Paramedics certification requirements.

B. Community Risk Management Division – Current Event Summary for August 2020

Eric Kriwer, Division Chief/Fire Marshal – Community Risk Management Division presented the Community Risk Management Division Event Summary for August 2020 and answered any questions from Board Members. Division Chief Kriwer provided public information inquiry statistics and updates on recent developments across the Authority. In addition, Division Chief Kriwer noted that the Division has been active in the community during the month of August, conducting a school opening ceremony in the Wittmann area for their new high school, and announcing a new class being offered by the Division, a “What is AFMA” class which is being held via Zoom, and already has several residents signed up to attend.

C. Business Services Division (Including Planning/Tech Services/Emergency Management, Financial Services, Administration, and Human Resources) – Current Event Summary for August 2020

Mary Dalton, Assistant Chief presented the Business Services Division Event Summary for August 2020 and answered any questions from Board Members. Assistant Chief Dalton noted that there are a limited number of staff in the office and the Administrative building is closed to the public. Assistant Chief Dalton stated that planning for the virtual employee recognition event is underway and is currently scheduled for October 22, 2020.

In addition, the Planning/Technical Services/Emergency Management Section continues to be busy supporting the COVID-19 Taskforce and working on the Accreditation Renewal process. The Accreditation site visits are scheduled for the week of October 11 – 15, 2020.

Assistant Chief Dalton reported that Paramedic Jennifer Potter has been assigned to the COVID-19 Task Force and is working to secure flu vaccines for Authority staff, volunteers and board members. Dates will be announced as soon as they are available. A pre-academy orientation for nine new hires is scheduled to begin on September 28, 2020.

D. Correspondence Review – Correspondence received or sent by the South County Fire & Medical District which would be of interest to the Governing Board will be reviewed by the Board Clerk.

There was no correspondence received or sent during the month of August 2020.

6. **REGULAR BUSINESS**

A. Discussion and Possible Action relating to adoption of Resolution No. SC20-0922-3 delegating Fire Code adoption, amendments and enforcement to the Arizona Fire & Medical Authority.

Lee Miller, Legal & Intergovernmental Affairs Director stated that this request is asking the Governing Board to delegate its legal authority to adopt, amend and enforce a Fire Code to the AFMA Governing Board. Arizona law allows each individual fire district to adopt, amend and enforce a fire code. Currently, each AFMA member district adopts, amends, and enforces its own fire code (identical to each other), which are equally but separately enforced by Authority Staff. In the event Staff needs to bring an enforcement action, that action would be brought in the name of the individual member district in which the violation occurred, creating confusion for residents and Authority staff.

To streamline these efforts Authority Staff is recommending the adoption of Resolution No. SC20-0922-3 which delegates the South County Fire & Medical District's legal authority to adopt, amend, and enforce a fire code to AFMA. The intent of this action is to legally establish a single, comprehensive AFMA Fire Code that is consistently enforced across the entirety of AFMA's jurisdiction.

The proposed resolution includes a clause which provides for the South County Fire & Medical District Governing Board to formally rescind this delegation of authority in the future by adoption of a resolution of the Governing Board.

Board Member Crawford moved that the South County Fire & Medical District adopt Resolution No. SC20-0922-3 delegating statutory power and authority to adopt, amend, and enforce a fire code to the Arizona Fire & Medical Authority. Board Member Becker seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Becker, Crawford, Gueltzow, Leach, Price

NAYS: None

ABSENT: None

B. Discussion relating to Governing Board 2020 general election.

Dusty Christopherson, Authority Clerk provided an update on the Governing Board 2020 General election and noted that the deadline for filing as a candidate with the Maricopa County Elections Department have all lapsed. The County has notified us that the Board of Supervisors has canceled the formal election process for the South County Fire & Medical District because there are no contested seats. Therefore, following the November 3 election, the Board of Supervisors will declare the two candidates who have filed as Board Members, and they will be seated during the December board meeting. At that time the South County Fire & Medical District can appoint someone to the third remaining vacancy.

C. Discussion and Possible Action relating to approval of the 2021 Governing Board meeting schedule.

Ms. Christopherson presented the 2021 Governing Board meeting scheduled and answered any questions from Board Members.

Board Member Becker moved that the South County Fire & Medical District Governing Board approve the 2021 Governing Board meeting schedule. Board Member Leach seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Becker, Crawford, Gueltzow, Leach, Price
NAYS: None
ABSENT: None

7. **SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS**

There were no items suggested.

8. **ADJOURNMENT**

The meeting adjourned at 9:41 a.m.

Karen Gueltzow

Karen Gueltzow (Dec 23, 2020 15:22 MST)

Karen Gueltzow, Board Clerk






September 22, 2020 Minutes FINAL

Final Audit Report

2020-12-23

Created:	2020-12-21
By:	Dusty Christopherson (dchristopherson@afma.az.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAkP7a0Ei-t9ihPKupr4KQ5oa6Rc4B2YkD

"September 22, 2020 Minutes FINAL" History

-  Document created by Dusty Christopherson (dchristopherson@afma.az.gov)
2020-12-21 - 10:05:39 PM GMT- IP address: 66.210.247.226
-  Document emailed to Karen Gueltzow (kgueltzow@afma.az.gov) for signature
2020-12-21 - 10:05:56 PM GMT
-  Email viewed by Karen Gueltzow (kgueltzow@afma.az.gov)
2020-12-23 - 10:21:15 PM GMT- IP address: 67.45.96.245
-  Document e-signed by Karen Gueltzow (kgueltzow@afma.az.gov)
Signature Date: 2020-12-23 - 10:22:13 PM GMT - Time Source: server- IP address: 67.45.96.245
-  Agreement completed.
2020-12-23 - 10:22:13 PM GMT